

# Rendcomb Village Hall

## AUTHORISATION TO SELL ALCOHOL – RENDCOMB VILLAGE HALL

---

To (name): .....

### The Licensing Act 2003

This letter gives you authorisation to sell alcohol at the following function at RENDCOMB VILLAGE HALL:

Date: .....

Description of event: .....

Time of event: .....

The following responsibilities apply to all those selling alcohol:

- No alcohol is to be sold or delivered to anyone under 18 years of age (a PASS proof of age card, photo driving licence or passport can be accepted as proof of age. A soft or non-alcoholic drink may be provided, **not** a low-alcohol drink. An adult may purchase wine, beer or cider for someone aged 16 or over, only for drinking with a table meal taken with an adult.)
- No alcohol is to be sold to anyone who appears to be drunk or who is buying for someone who appears drunk. (Slurred speech, clumsy movement and loud or aggressive behaviour are signs of drunkenness)
- No alcohol is to be sold after 2300hrs.
- Drunk and disorderly behaviour must not be permitted. (If someone refuses to leave when asked politely to do so, warn them that they are committing a criminal offence. If they still refuse to leave, call the police for assistance, do not attempt to remove them for safety reasons.)
- Smuggled goods must not be sold or kept on the premises
- If you suspect that anyone is taking or supplying drugs inform the police.

These responsibilities apply where sale of alcohol is carried out under the authority of a Temporary Event Notice (TEN), as well as sales under a Premises Licence.

Note that the maximum penalty for breaking the law in these respects is a fine of £20,000 or 6 months in jail. Those attempting to purchase alcohol who are under 18, buying for someone under 18, or who are drunk or buying for a drunk are also guilty of an offence.

In case of questions or problems, please contact me on (Tel. No.): .....

Signed: ..... (as Member of Rendcomb Village Hall Management Committee)

**I hereby agree to comply with these requirements for the sale of alcohol.**

Signed: .....

Date: .....